

**VILLAGE OF AVISTON
MINUTES OF SPECIAL MEETING HELD ON:
TUESDAY JULY 19, 2011**

The special meeting of the President and Board of Trustees was held on Tuesday July 19, 2011 at 7:30 p.m. in the Village Hall. In attendance were Village President Derek Sudholt, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Mike Kampwerth, Randy Peek, Chuck Schrage, and Gary Litteken. Guests included Mark Litteken, Mark Feldmann, Ann Schroeder and Pat Netemeyer.

1. BERT MIDDEKE'S 10TH SUBDIVISION:

Al Billhartz entered the meeting. Time was 7:32 p.m. Pat Netemeyer explained the data spreadsheets regarding the drainage calculations for the Board. Pat stated the current subdivision plans include a 24" culvert going under Mark Litteken's lane road. Pat then reviewed the drainage flow with Mark Litteken and Mark Feldmann and answered questions each had. Mark Litteken discussed an easement instead of a road, where currently located, and then barricade at the end of this.

The Village Board then discussed the sidewalk requirements for this street. The Village Board stated that they would like Ann to include easements on both sides of the street for future sidewalks.

The Village Board discussed road surfaces for this street. A motion to concrete this street was made by Chuck Schrage, second by Larry Harper. Roll call vote was as follow:

L. Harper – aye	R. Peek - nay
A. Billhartz – aye	C. Schrage – aye
M. Kampwerth – nay	G. Litteken – nay.

Derek Sudholt cast the deciding vote of nay. Motion failed 3-4.

A motion to make the road surface A-3 with a Code L base, to include 3 coats of oil and chips by the sub divider, was made by Gary Litteken, second by Mike Kampwerth. Roll call vote was as follows:

L. Harper – nay	R. Peek – aye
A. Billhartz – nay	C. Schrage – nay
M. Kampwerth – aye	G. Litteken – aye.

Derek Sudholt cast the deciding vote of aye. Motion passed 4-3.

The Village Board discussed preparing a draft ordinance for the August 1st meeting to remove the A-3 option from the Ordinance Book. A motion stating to prepare this ordinance was made by Al Billhartz, second by Mike Kampwerth. Motion carried 6-0.

The Village Board also asked if Mike Buscher would prepare the liens or bonds for this remaining subdivision. Mike will get with Ann to decide which method of security she would prefer.

2. ESDA PLAN:

Mike Buscher stated he has no report on this.

3. 2ND STREET SIDEWALK:

Pat stated that Scott Wieter(SAW Concrete Inc.) was the low bidder on this project. The Village has awarded this project to SAW Concrete Inc., with irregularities, for the low bid of \$4,200.00. A motion to accept this bid was made by Randy Peek, second by Larry Harper. Motion carried 5-0, with Al Billhartz abstaining.

4. WATER PLANT:

A letter from Water Solutions was provided for the Board to review. Upon review, the Board stated they would need more clarification on the issue. A motion to table this until more information is received was made by Al Billhartz, second by Gary Litteken. Motion carried 6-0. Jenny will send Gary Rakers an email stating what else is needed on this.

5. 4TH STREET BID PACKET:

Pat presented a preliminary set of plans for the Board to review. The Board stated that high back curb is needed along this, with v-back curb being provided for lot owners to access their property. Jenny will get a letter to each lot owner stating what the intent of the Village is. The Board stated that they would like for the concrete and rock to be provided by the contractor on this particular project. This project will also be subject to prevailing wage and all documentation needed must be provided. The bid packet will be available by next week, with the bid opening date set as August 15th at 7:30 p.m.

Jenny is to email Gary regarding street oiling on Fourth Street.

A motion to adjourn was made by Al Billhartz, second by Larry Harper. Motion carried 6-0. Time was 9:13 p.m.

Jennifer Jansen, Village Clerk