

**VILLAGE OF AVISTON  
MINUTES OF REGULAR MEETING HELD ON:  
MONDAY JUNE 6, 2011**

The regular meeting of the President and Board of Trustees was held on Monday June 6, 2011 at 7:30 p.m. in the Village Hall. In attendance were Village President Derek Sudholt, Village Administrator Mike Buscher, Village Treasurer Steve Goestenkers, Village Clerk Jennifer Jansen, Trustees Larry Harper, Al Billhartz, Randy Peek, Chuck Schrage, and Gary Litteken. Employees present included Mark Taylor, Gary Rakers, and Village Attorney Stan Brandmeyer. Guests included Jim and Cindy Kues, John Kues, Jerry Middeke, George Fehrenback, Pat Netemeyer, Scott Von Bokel and friend Becky, Mark Litteken, and Ann Schroeder.

**1. GUESTS:**

Scott Von Bokel and Becky informed the Board that he recently purchased the old “Zobrist Market” building and intends on renovating this into a hotel/motel on the ground level and live on the second floor of the building. The Village Board stated he would need to go to the Zoning Board for further direction. Mike Buscher reviewed the zoning code 14-4-4 regarding this. Mike Kampwerth entered the meeting. Time was 7:34 p.m.

**2. MINUTES:**

The minutes of the previous meetings were available for review. Discussed the ditch on the Eric Block property, Jenny is to call him again regarding his intentions. A motion to approve the minutes, with spelling corrections, was made by Chuck Schrage, second by Al Billhartz. Motion carried 6-0.

**3. FINANCIAL REPORT:**

Steve Goestenkers reviewed the financial report with the Village Board. Steve made special note that the payroll for this past month was increased due to the semi-annual payroll of the Village Board and Zoning Board. Steve also stated increase in the expenses this past month was mostly due to the IEPA loan payment. A motion to approve the financial report and pay the bills was made by Al Billhartz, second by Randy Peek. Motion carried 6-0.

Steve then reviewed the 2011-2012 budget appropriations. Steve stated the Finance Committee met and reviewed the proposed budget in May. Steve noted a transfer from the Water Fund to the Sewer Fund to cover the cost of the grant. Steve stated he got approval from the auditor before making this recommendation. A motion to approve the Budget was made by Larry Harper, second by Mike Kampwerth. Motion carried 6-0 by roll call vote as follows:

L. Harper – aye	R. Peek – aye
A. Billhartz – aye	C. Schrage – aye
M. Kampwerth – aye	G. Litteken – aye.

**4. VILLAGE ADMINISTRATOR REPORT:**

Mike Buscher reviewed with the Board the current status of items listed below:

-Sidewalks – The Subdivision Code was included in everyone’s packet tonight to review regarding the sidewalks. It was discussed requiring homeowners to lay the sidewalk with completing their house. Committee will need to discuss changes, possibly rewording of this.

-Old Rt. 50 Ditch – Derek stated he was present at a meeting with IDOT regarding this. Derek stated it was decided to go for a grant for this total project, to include closing of ditch, curb and sidewalk. It was recommended to complete an engineering study and plat so if grant money comes available we will be ready to submit. In the mean time, the State will correct the current drainage issue as the water should flow to the west. Mike Buscher will be in contact with Jon Schaller at IDOT regarding possible grant money.

-4<sup>th</sup> Street Curb and Sidewalk – Mike presented the specifics he and Pat discussed. Randy stated we currently do not have enough manpower needed to complete this project; we will need to contract out. Pat and Mike will work on getting bid documents done. Pat will advertise this. Bid awards will be at the next regular Village Board meeting. Larry mentioned street lighting needed along this street, mainly by Sudholt Sheet Metal and by the ball diamond. High back curbs are recommended for this project as a sidewalk will be in place.

-Middeke’s 10<sup>th</sup> Subdivision – The Street Committee will meet to review this. Pat discussed the drainage/culvert size from 18” to 36”. Mark Litteken was present and stated that he is okay with this as long as no more volume is coming his way. The Street Committee will meet next week to review this. Jenny will call Ann when a date and time is set for this meeting.

-ESDA Plan – Mike Buscher is working on this. Mike will speak with Tony Falconio to have this fit with the County as well.

-Subdivision Code – Mike stated any changes the Board would like to make need to be addressed as quickly as possible to this can be reviewed.

-Second Street Sidewalk – Mike Buscher reported that ½ of this sidewalk is the Village portion and the other ½ is private property. A large portion of this project (all of Second Street) is located in the TIF District, Spring Street is not. The Village Board states to include an option into the 4<sup>th</sup> Street project to include this.

-Ordinance Book – Mike stated this is coming along. This should be ready to review in about 2 months.

-Drainage Permit – All Village Board members have reviewed this. A motion to approve this permit was made by Larry Harper, second by Gary Litteken. Motion carried 6-0.

## **5. DIRECTOR OF PUBLIC WORKS REPORT:**

-Russland Road - Randy Peek stated there is a meeting with the County Road Committee on 6/14 at 8 a.m. The Village Board was recommended to attend this.

-Business Park Turn Around – Jerry Middeke gave a brief history on the business park and discussed the turn around. Jerry reviewed with the Board the signed sale contract for the sale for the CTR Concrete lots. Derek stated Craig’s copy does not show the turn around. Stan asked Jerry about the sale contract versus the deed. Jerry is to get a copy of the deed to Jenny to forward on to Stan along with a copy of the minutes from when this was vacated. Larry asked why it was labeled a temporary versus a permanent turnaround. Jerry stated the original plan was to continue the street through to Old Route 50 at some

point. A motion to table this until the next Board meeting was made by Larry Harper, second by Chuck Schrage. Motion carried 6-0.

-MFT – Gary presented a map of the areas that are going to be oiled along with other pertinent information. The Board asked if Gary would include part of Mary Lane and part of Spring Street in the maintenance resolution.

-Page Street Extension – John Kues was present to discuss a business park north of Old Route 50. Pat is to do some topos on the area to get a permit to get a culvert for an entrance.

-Cross-connect Surveys – The Village Board stated to send a 3<sup>rd</sup> notice, quote the statute and give the date of the shut-off. This way all bases are covered.

-Water Tower Painting – Derek asked the Board if they still want to touch up the tower. Derek stated he could do this for \$2000 or less. Motion to have Derek touch up the tower for \$2000 or less was made by Al Billhartz, second by Larry Harper. Motion carried 6-0.

Larry noted that there are potholes at the intersection of Mary Lane and Old State Road.

## **6. ZONING ADMINISTRATOR’S REPORT:**

Gary stated permits issued for the month was 2 new homes and 15 misc. Gary discussed a situation regarding Keri Douglas swimming pool and whether or not we can legally deny her a permit if not signed off on by the sub divider. Ann Schroeder and Jerry Middeke discussed the subdivision code and subdivision covenants and how to govern these. It was stated to possibly change the wording in the code to state “notify” the developer. The Village Board stated it is correct that we cannot deny Ms. Douglas a permit based on the fact that the sub divider did/has not signed off on it. This is strictly up to the developer to enforce the covenants. George Fehrenback will forward the covenants/subdivision information on to Randy and the Village Board.

## **7. POLICE REPORT:**

Mark Taylor presented the monthly report. Nothing new to report at this time.

## **8. PARK DISTRICT:**

Larry Harper attended the Park District meeting. Larry stated they are working on plans to redo the lower pavilion. Larry stated there was a work day recently and volunteers helped work and paid for the modifications to the Softball diamond dugouts, etc.

## **9. GROUCAST MESSAGE CENTER:**

Derek stated that during the last tornado warning he did set off the phone alert system, twice in fact. Mike has tried to contact GroupCast regarding the delay in calls made and has not made contact as of yet.

## **10. NEW BUSINESS:**

Jenny stated that there is a new committee for the Reagle Eagle Run this year. This committee asked that she mention the date to the Village Board now and a member of

this committee will attend next month's Village Board meeting to obtain more information and to give more details on the run.

Mike Buscher informed the Board that the State Income Tax deduction did not happen.

It was discussed as to what the proper procedure is on recording minutes. It was stated that you must record, then type the minutes. Once the minutes have been emailed to all Village Board members and they have reviewed, with no questions, the recording may then be disposed of.

A motion to adjourn was made by Al Billhartz, second by Randy Peek. Motion carried 6-0. Time was 9:56 p.m.

Jennifer Jansen, Village Clerk