

**VILLAGE OF AVISTON  
MINUTES OF SPECIAL MEETING HELD ON:  
TUESDAY DECEMBER 20, 2011**

The special meeting of the President and Board of Trustees was held on Tuesday December 20, 2011 at 7:30 p.m. in the Village Hall. In attendance were Village President Derek Sudholt, Village Administrator Mike Buscher, Trustees Larry Harper, Al Billhartz, Mike Kampwerth, Randy Peek, Chuck Schrage, and Gary Litteken.

**1. INSURANCE REVIEW:**

Mike Buscher reported on submitted bids for liability insurance. Comparisons between the bids submitted by IPRF (Imming Insurance) and IMLRMA were discussed and analyzed. A bid previously submitted by Country Companies was withdrawn by the bidder.

After reviewing both bids presented, a motion to accept the bid from IPRF was made by Randy Peek, second by Chuck Schrage. Motion carried 6-0. This contract will be renewable annually. As part of this process, a review and adjustment of specific coverage will be undertaken between the Village and the insurance agency. It was pointed out that some Village properties are probably carrying too little coverage while others may be carrying too much. Also, it was decided to drop mine subsidence coverage from any Village property as there have historically been no mining activities which would affect the Village of Aviston property.

**2. MILEAGE REIMBURSEMENT RATE:**

The Village Board also discussed adjusting the mileage reimbursement rate for and Village representative when using their personal vehicles for Village business. A consensus was reached by all Board members to adjust the mileage rate to mirror the rate set by the Internal Revenue Service. No motion was required to put this policy in effect.

A motion to adjourn was made by Al Billhartz, second by Mike Kampwerth. Motion carried 6-0. Time was 8:20 p.m.

Minutes taken by Larry Harper, typed by Jennifer Jansen.