

**VILLAGE OF AVISTON
MINUTES OF REGULAR MEETING HELD ON:
MONDAY JANUARY 3, 2011**

The regular meeting of the President and Board of Trustees was held on Monday January 3, 2011 at 7:30 p.m. in the Village Hall. In attendance were Village President Derek Sudholt, Village Treasurer Steve Goestenkers, Trustees Larry Harper, Al Billhartz, Mike Kampwerth, Randy Peek, Chuck Schrage, and Gary Litteken. Employees present included Gary Rakers, Mark Taylor and Village Attorney Stan Brandmeyer. Guests included Rosanne Wellen.

1. GRANT UPDATE:

Rosanne presented sewer grant hours for grant purposes with regard to jobs created/retained for Derek to sign. Rosanne also stated that she needs copies of all bills paid by the Village to submit as the Village portion of the project. Jenny will get copies of these to her. Rosanne stated that the grant is 90% complete. Gary is to provide Jenny with hours worked as wages, taxes, IMRF, insurance are all Village costs related to the project.

2. ALBERT MIDDEKE'S 10TH SUBDIVISION:

Ann Schroeder was not present to discuss. The Village Board stated that Ann needs to get the plans completed and try to have them reviewed by the committee before next meeting. The Board also will consider having the final plans reviewed by another engineer.

3. TIF REPORT:

Larry Harper indicated that there was nothing new to report for this month. Applications approved at the last Village Board meeting were mailed out today to the applicants. It was stated that Farm Feeds had a couple of questions regarding the documents. Larry will get with Kurt Schmitz and respond.

4. MINUTES:

The minutes of the previous meeting were available for all to review. It was stated a correction to #7, motion 5-1, was needed, along with a typo to #9, paragraph 2. Motion to approve the minutes as amended was made by Chuck Schrage, second by Larry Harper. Motion carried 6-0.

5. FINANCIAL REPORT:

Steve Goestenkers presented and reviewed the financial report with the Board. A list of all bills received was also available for review. A motion to approve the financial report and to pay all bills listed and other normal monthly expenses was made by Al Billhartz, second by Larry Harper. Motion carried 6-0.

6. ZONING ADMINISTRATOR’S REPORT:

Gary Rakers brought up the occupancy permit list again for the Board to review. Larry suggested the Health & Safety and Zoning committee review. Gary Litteken will set up a committee meeting before the next Board meeting. All suggestions regarding additions/deletions should be emailed to Gary.

7. PUBLIC WORKS DIRECTOR’S REPORT:

Gary Rakers stated that only T-Liners are left to do on the sewer project. Gary stated that the pressure gauge has been installed. Low pressure turns on pumps and sends an alarm. Larry asked about discrepancies brought up at the last Board meeting regarding oil and chip versus black top/concrete streets. Derek is still investigating this to see what was approved, etc.

Larry asked about the 4th street sidewalk project. Derek state he needs to review this with Pat. Randy asked how it is working out with the current employee status. Gary stated it is fine, but doesn’t want to be on-call that often. The Board discussed Board members helping out with on-call hours. Stan stated that would be a conflict of interest. The Employee Committee will discuss this situation further.

8. SEWER RATE ORDINANCE:

Stan presented the new sewer rate ordinance to the Board. A motion to approve the ordinance was made by Al Billhartz, second by Mike Kampwerth. Motion carried by roll call vote as follows:

- | | |
|--------------------|--------------------|
| L. Harper – aye | R. Peek – aye |
| A. Billhartz – aye | C. Schrage – aye |
| M. Kampwerth – aye | G. Litteken – aye. |

Jenny needs to put this in the January newsletter and state what it simplifies for all residents to see.

9. POLICE REPORT:

Mark Taylor reviewed with the Board the current police report along with the year end comparison report. Chuck asked about the repairs on the cars and Mark explained.

10. PARK DISTRICT:

Larry Harper discussed with Robert Auer anything the Park District needs from the Village. Robert stated that the Park District would like a cost report. Steve is working on providing them with 3 years of information for their review. The Park District will then review and help suggest how to operate going forward. Stan will draft a framework agreement for the Village.

11. GROUPCAST MESSAGE CENTER:

Derek stated we were short of calls on Friday when the storm hit and couldn’t purchase more calls at that time. The Board suggested keeping enough calls in the system to make 2 calls at all times. The Board also stated that if it is a tornado warning say “tornado warning” in the message.

12. EMPLOYEE HOLIDAYS:

Larry discussed a need to change the policy to avoid future conflicts with holiday pay and clean up.

13. NEW BUSINESS:

Steve asked the Board about water shut-offs. The Board gave the following provisions on water shut-offs:

- turn water off Monday through Thursday,
- make an attempt to call 2 days before due and leave a message,
- Jenny/Sarah to give Gary and others a list of what each resident owes and what the total is with after hours turn on,
- an officer it to go out and collect with Gary/Kupe to witness.

Stan and Board reviewed Reeves letter that was dropped off at the Village Hall earlier in the day.

The Board reviewed the Schlimme ditch. Steve stated John Schlimme paid today. Derek stated that John knows the ditch needs to be graded and a deeper swale or better grading. Also need to keep water away from roadway. John state he will fix after it warms up and can grow grass so it doesn't wash out.

The Village Board agreed to a prepaid credit card for Gary with a \$1000 limit. Steve is to investigate this further.

A motion to adjourn was made by Randy Peek, second by Larry Harper. Motion carried 6-0. Time of adjournment was 9:11 p.m.

Minutes were taken by Steve Goestenkers, typed by Jennifer Jansen.